

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole Meeting and Regular Public Board of Education Meeting was held in the Manasquan High School Field House, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 18, 2022.

The President, Ms. Pollock, called the meeting to order at 6:01 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar) - absent</i>	<i>Thomas Pellegrino</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani - absent</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction, Jennifer Steffich, Director of Special Services; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Margaret Bodnar and Edward Gunnel, Student Board Representatives.
Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

Mission Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Burns, to approve and accept the minutes as specified in Item #7

Roll Call Vote: Ayes (6); Nays (0); Abstain (4); Mr. Burns; Mr. Johnson; Mr. Loffredo; Mr. Vitale; Absent (2) Mr. Cattani, Ms. Herbert MOTION WAS NOT CARRIED

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting of September 20, 2022.

Ms. Pollock asked Dr. Crawley to administer the Oath of Office to Edward Gunnell

8. **Student Board Representative Report**
Oath of Office

- o **Edward Gunnell**

Margaret Bodnar provided the Student Council Report – She shared comments received from the 9th grade students relating to the first day of school activities. The students liked walking through the school to become familiar with the building, receiving their schedules early and having the opportunity to join clubs. The students suggested that having better organization would improve the day. They found it to be overwhelming walking through the school as a group without direction and suggested breaking the students up into smaller groups. They suggested having more activities in addition to the barbeque and allowing them to meet with their teachers that day.

Dr. Kasyan appreciated the input and will meet with Mr. Goodall to review their suggestions.

Margaret reported that the seniors participated in the Squan Dog Mania while the remainder of the school took the PSAT's. Fall sports are continuing and winter sports will begin soon. The first round of college applications was sent out on October 15th. She did not attend the College Fair this year but reported that students enjoyed the program. She attended last year's program and found it to be extremely helpful in getting exposure to more colleges. Margaret concluded her report.

Edward Gunnell provided the Student Council and Key Club Reports – He reported that a student council monthly video has been started to provide an outline of what was accomplished during the month. The October video featured the Club Rush with representatives speaking about their specific clubs. An outline of upcoming events was also provided in the video. Discussions will take place on preparing for the Halloween Parade, Homecoming, hallway decorating, Spirit Week and the Powder Puff game. Edward said that the 5-minute video will provide the students with information and will be broadcast during second period. Edward reported that the Key Club assisted with the Just Girls' Run and participated in a partnership with a recreation soccer program assisting with set up and break down at the games. They will be assisting with the MSDF Color Run on October 22nd. The members participate in the tutoring and homework club that continues throughout the school year. Edward concluded his report.

Dr. Kasyan thanked the students for their reports.

Dr. Kasyan continued with the presentations.

Acceptance of Minutes

Student Board Representative Report

Oath of Office

9. Presentations

• **Liv Morro Memorial Foundation Performance Recognition**

- Reese Hearon
- Olivia Maes
- Kieran McMenaman
- Mirabelle Elliott
- Daniel Colon
- Luca Bertinelli

Dr. Kasyan recognized and introduced the students who participated in the fundraising activity for the Liv Morro Memorial Foundation. Ms. Schille and the students were presented with Certificates of Commendation and Wally Bucks. He asked Ms. Schille to join him at the podium. Ms. Schille said the fall play will take place this coming Friday. The students provided details on the four one-act performances that were written and directed by the students. The students encouraged everyone to attend the show on Friday evening.

Dr. Kasyan noted the importance of a good sound system and reported on a current partnership with the alumni foundation to renovate the high school theater with a focus on the sound system. The foundation has raised over \$100,000 for a new sound system that will be donated to the school. Dr. Kasyan spoke on the efforts made by Mark and Paige Morro to help renovate the theater and their realization of the importance of a good sound system. Through the Liz Morro Memorial Foundation they raised \$25,000 and a portion of these funds will be given to the alumni foundation to put towards microphones. Dr. Kasyan asked Mr. Schatzman and Mark and Paige Morro to join him at the podium. Mr. Morro spoke about the Liv Morro Memorial Foundation that was founded last year on October 6th to help the Manasquan High School's theater arts students achieve their theatrical dreams in honor of Liv Morro's legacy. Their mission is to support the advancement of theater arts for students in the community and this is accomplished through fundraisers and community donations. He provided details of their fundraising efforts that raised over \$50,000 in one night. A strong partnership has been built with the Manasquan Alumni Foundation and they now pool their resources. Mr. Morro turned the floor over to Mr. Schatzman. Mr. Schatzman thanked the Board of Education for inviting them to the meeting this evening. He assured the students that he will be attending the show on Friday evening. He recognized two of the foundation board members, Mr. Osborn and Ms. Brown, who were present at the meeting. Mr. Schatzman said typically he likes to report on the after the fact accomplishments of the group, but he will make an exception since this is a multi-year process. He said some areas of the project have been completed and this November during the teachers' convention break a new sound system will be installed in the theater at a cost of \$65,000 for the equipment. A new wireless microphone system will also be installed through the support of the Liv Morro Foundation at the cost of roughly \$18,000. He thanked Mr. and Mrs. Morro for their efforts. Mr. Morro presented Mr. Schatzman with a check in the amount of \$18,140, on behalf of the Liv Morro Memorial Foundation, to be used towards the sound system. Mr. and Mrs. Morro will continue to make donations during the course of the year using the remaining funds from the \$50,000 they raised, to assist the alumni foundation in refurbishing the auditorium and support anything that may be requested for the students by Ms. Schille. He said the next project will address lighting. A scholarship will also be awarded every year. Mr. Morro thanked everyone for their support and hoped to see everyone attend the fundraiser in July.

Dr. Kasyan thanked Mr. and Mrs. Morro and Mr. Schatzman for their support and generosity.

Dr. Kasyan continued with the presentations and thanked the Board for affording him the opportunity to focus on the students during the meetings. He shared the criteria that must be met to be selected as students of the month.

Presentations

Liv Morro
Memorial
Foundation
Performance
Recognition

- **High School Students of the Month** – Nutsa Merabishvili, Senior – Mirabelle Elliott, Junior – Donovan Brown, Sophomore – Ava Frith, Freshman

MHS Students
of the Month

Dr. Kasyan introduced and congratulated the Manasquan High School Students of the Month and presented them with personalized medals, Certificates of Commendation and Wally Bucks. He read a short synopsis of each of the students' accomplishments.

Dr. Kasyan read a quote that conveys the significance of the qualities of a teacher, aside from all other factors present in the classroom.

- **High School Teacher of the Month** – Claire Kozic

MHS Teacher
of the Month

Dr. Kasyan introduced and congratulated Ms. Claire Kozic, for being selected as the Manasquan High School Teacher of the Month. He presented her with a Certificate of Commendation. Ms. Kozic was selected by Nutsa Merabishvili.

Ms. Kozic thanked Nutsa for nominating her as Teacher of the Month. She said students like Nutsa make her job very easy. She thanked the administration for giving her the opportunity to run the Academy of Health Careers.

- **Elementary School Student of the Month** – Jackson Langella

MES Student of
the Month

Dr. Kasyan introduced and congratulated Jackson Langella, the Manasquan Elementary School Student of the Month and presented him with a personalized medal, Certificate of Commendation and Wally Bucks. He read a short synopsis of Jackson's accomplishments.

Dr. Kasyan read a quote that summarizes a day in the life of a teacher and the importance of their profession.

- **Elementary School Teacher of the Month** – Michael Pape

MES Teacher of
the Month

Dr. Kasyan introduce and congratulated Mr. Michael Pape, Manasquan Elementary School Teacher of the Month and presented him with a Certificate of Commendation. Mr. Pape was selected by Jackson Langella.

Dr. Kasyan asked for a short break to enjoy refreshments at 6:46 p.m. Dr. Kasyan continued the meeting at 6:50 p.m. He turned the floor over to Mr. Coppola for the 2021-2022 testing results.

- **2021-2022 Testing Results (NJSLA, ACCESS, DLM, NJGPA)** – Presented by Rick Coppola, Jaclyn Puleio, Megan Manetta and Jennifer Steffich

2021-2022
Testing Results
NJSLA, ACCESS,
DLM and
NJGPA

Mr. Coppola, Ms. Puleio and Ms. Manetta presented a comprehensive report on the student achievement data from the NJSLA and NJGPA standardized state testing taken in 2021-2022 and the targeted interventions for all tested areas. Ms. Manetta reported on the ACCESS for ELLs results and Ms. Steffich reported on the Dynamic Learning Maps.

Mr. Coppola provided the high school students' passing percentages in comparison to state passing percentages along with plans that are being made to increase student achievement. Mr. Coppola said the information shared tonight is positive and indicates that we have exceeded state expectations. He said that the Guidance Department and teachers deserve credit for emphasizing that students do their best possible on these tests.

Mr. Coppola addressed a comment that the scores for the Hispanic population were alarming low. He said that Ms. Mulroy, the ELL counselor, has been working with the Hispanic population and we are continuing

to provide support for them. Dr. Kasyan said that the Spanish Heritage Night held the other night was very well attended and positive. The bridge between the district and the Spanish culture is being built solidly with the help of Ms. Mulroy. The administrative team is working to make this better. Dr. Kasyan said there is a need for teachers that speak Spanish, especially in math and science.

Mr. Coppola said that the sheltered instruction training is a major initiative in terms of professional development. A cohort of teachers from both schools has been trained in sheltered instruction, not just for the ELL students but for all students in the classroom. This year another group of teachers will receive the training with a goal to have every teacher trained in every subject area.

Ms. Pollock commented that the algebra scores suggest that less girls are taking algebra two. She asked what is being done to put a focus on both girls and boys pursuing higher level math. Mr. Coppola explained the steps that are in place to get students to pursue higher levels of math and science.

Ms. Puleio provided results of the NJSLA Math testing in grades 3 – 8 and how the students' scores compared to the State. Results indicate that overall the students scored pretty well in mathematics. Ms. Puleio said that the iReady platform has provided a beneficial way to conduct progress monitoring and provide data to see if the interventions in place are actually effective or not so modifications can be made to the plan. Ms. Puleio spoke on the coordinated professional development with Deanne Opatosky. This has provided a wonderful experience for the teachers to meet and discuss how to analyze the NJSLA data and implement strategies in the classroom. Ms. Puleio spoke on generating student data profiles that provide the ability to examine trends in overall performance.

Ms. Manetta provided results from the NJSLA Language Arts testing in grade 3 through 8. She reported that the students did quite well in comparison to the State in all grade levels. There is quite a progression in the scores over the course of the years. She reviewed the targeted interventions that are in place to work on increasing test scores.

Dr. Kasyan spoke on the intent to change the language arts program and commented on the positive outcome of the testing. He asked if it would be beneficial to reconsider changing programs since this would require a learning curve for the teachers and possibly result in scores dropping off. Ms. Manetta said that it is important to move forward with the literacy instruction because children change and their needs change. Dr. Kasyan said that he wants the staff to be comfortable with the change and continue to move forward in a positive direction. He appreciates the level of academic excellence with the students and the staff.

Mr. Pellegrino said the scores warrant applause.

Ms. Manetta provided results of the ACCESS for ELLs in grades K through 12. She said there is an importance in differentiating the Hispanic population at the elementary school and the high school. In most cases ELL students arrive at the elementary school in kindergarten. This allows the opportunity to build their literacy skills and math foundation. They absorb language quickly at a young age and transition from being an ELL student to a student in the classroom who does not need additional support. At the high school students come in with a wide variety of backgrounds. Some are students with limited or interrupted formal education. These students are required to take the NJSLA. She reviewed the ACCESS scores from the 17 students in grades K through 8. Continued efforts will be made to work on the speaking skills since ELL students tend to spend less time talking in the classroom and this does impact their overall achievement. She reviewed the scores of the 18 students in grades 9 through 12. The scores pertain to some students that are in their first year in the country. The high school ELL teacher is providing separate ELL instruction along with collaborating closely with the teachers who have sheltered instruction in their classrooms. Ms. Manetta is reviewing the expected progress with the ELL teachers of each student based on their initial ACCESS scores. Dr. Kasyan asked for the number of students in the elementary school that had a 4.5 score. Ms. Manetta said there were three students who graduated out with a 4.5 score and another three students who were very close to that score. She said the goal is to have all the ELLs in kindergarten exiting the program by the second or third grade.

Ms. Steffich reported on the Dynamic Learning Maps. She explained that this is the NJSLA version for students with significant cognitive impairments. The testing involves a very small population of students with a specific criteria that is IEP driven. Only 1% of the total population of students participate in the Dynamic Learning Maps because it is a different assessment for students. She explained the results are reported using four performance levels: emerging, approaching the target, target and advanced.

Dr. Kasyan concluded the presentation on the testing results. A copy of the reports will be included in the formal minutes.

Dr. Kasyan turned the floor over to the principals and directors for their reports.

10. Principals' and Directors' Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio

Ms. Puleio provided the lower elementary school report. She reported on the progression of the five goals in the lower school. Under Goal 1 – Course Development – Ms. Puleio observed a trumpet lesson in the Intro to Band course. She said the students were excited to be able to play the instruments. The students will decide in December if they wish to pursue their selected instrument for the second half of the year. An assembly was held with the Ocean Avenue Stompers to provide the students with inspiration to pursue being students of music. Under Goal 2 – Multi-tiered System of Support for all Learners – Professional development was conducted on the second day of school to review the intervention and referral services process, procedures and strategies. A progress monitoring tool was developed and is essential to track student progress. Goal 3 involves the Gifted and Talented program. The administrative team developed a tool to analyze all students' academic successes across many variables to determine eligible students for the program. She is meeting with the teachers who are dedicated to plan experiences for the G&T students. The students will begin to be pulled out the week of October 24th. Goal 4 – Pre-K Expansion – A progress monitoring tool called Hatch is being implemented in the Pre-K classes. Ms. Puleio worked with Christin Walsh, the Reading Specialist, to develop a DIAL Screener Analysis Tool that will be helpful in identifying areas that can be looked at and group students according to their weakness and strengths. Goal 5 involved the School Climate. Warrior Wednesdays will take place with students encouraged to wear Warrior gear. A new theme will be designated each month. Think About it Thursdays provide a scenario shared over the announcements that the teachers are asked to discuss with their homerooms. This program will integrate the respect theme into the classroom. Students will be able to fill out "shout out" cards for students they have witnessed being respectful Warriors. On Monday, Ms. Puleio will select ten students from the submitted cards to have "Pancakes with the Principal." Ms. Puleio shared events that have taken place at the elementary school. The PTO Ice Cream Social was a fun event shared by members of the community along with the students. The PTO Book Fair was a highly successful event. The PTO Walkathon was held, and the students enjoyed music provided by a DJ while walking to raise money. The Manasquan Fire Department visited the school and talked to the students about fire safety. A bus evacuation drill took place today and the students were excited to participate in the drill. Ms. Puleio concluded her report.

- Upper Elementary School (5-8) – Megan Manetta

Ms. Manetta provided the upper elementary school report. She reported that the Celebration of Hispanic Heritage event was well attended and very successful. She thanked Ms. Mulroy for assisting with the arrangements. The staff celebrated Hispanic Heritage month and wore t-shirts provided by Ms. Mulroy that said "Dream Big" in both English and Spanish. The fall Pep Rally took place with a student versus teacher soccer game. Fall sports are wrapping up and the students are looking forward to the winter sports schedule. Mr. Cinelli conducted the Club and Activity Fair for the 6th, 7th and 8th grade students. Ms. Manetta provided an update on the goal process in the upper school. The elective courses are moving along very well. The social and emotional learning is providing great activities for the students. She hopes to expand on the elective courses next year. The Science Program has been rolled out and the teachers are utilizing the kits and experiments with a positive experience. Tiered interventions will continue with basic skills in place for the middle school students. The Gifted and Talented offerings will begin to be offered to the students eligible for this program. She and Mr. Cinelli are holding class meetings to discuss

2021-2022
Testing Results
NJSLA, ACCESS,
DLM and
NJGPA

Principals' &
Directors'
Reports

Lower
Elementary
School (PK-4)
Ms. Puleio

Upper
Elementary
School (5-8)
Ms. Manetta

topics such as social media, safety and responsibility, cell phone etiquette and setting a baseline of expectations for including everyone. Teachers are nominating students for the Community Warrior program. These students will help acclimate new students or those struggling socially to integrate into the school. They will also help design and implement lessons for the class meetings. Ms. Manetta concluded her report.

Upper
Elementary
School (5-8)
Ms. Manetta

Dr. Kasyan asked Ms. Manetta to report on the health and physical education standards that are on the website. Ms. Manetta said she wanted to assure that the right material is provided to the teachers, students and families to address the health and physical education standards. A review took place of the curriculum that has been used over the years in the health classes and lessons have been created to target those standards that are age and developmentally appropriate. She feels that the standards will be covered in a way that will be palatable to as many people as possible. Dr. Kasyan said the state has an opt-out policy that a parent can provide to the teacher with regard to a specific lesson. The child will be given an alternate lesson in another location in the building and will receive credit for that class. Ms. Manetta said this information is available on the website under the academics tab for health.

Health and
Physical
Education
Standards
Ms. Manetta

Mr. Pellegrino asked if she knew the number of students who have opted out. Ms. Manetta said at this time she has between seven and ten students for the whole school. Dr. Kasyan said that the state has a group of core content standards that a district must meet, and we are given the flexibility to meet those standards as effectively as possible.

Mr. Loffredo asked if the teachers presenting this material have received any special training. Ms. Manetta said that Mr. Coppola has worked with the health teachers and provided multiple trainings and workshops. Ms. Manetta concluded her report.

o High School – Robert Goodall

High School
Mr. Goodall

Mr. Goodall reported that 715 students participated in the PSATs on Wednesday, October 12, 2022. He complimented Ms. Kenney, the Counseling Department and teachers who assisted with the testing. Mr. Goodall said he was responsible for conducting “Squan Dog Mania 2” with the senior class. The seniors visited the new athletic center, played yard games, participated in voter registration and signed up for their caps, gowns and diplomas. The seniors were treated to hot dogs prepared by the administrative team. He reported that the celebration of Spanish Heritage Month took place on Friday, October 15th at the Manasquan High School. The program was well attended by members of the community. Mr. Goodall recognized and congratulated Coach Price and the girls’ varsity soccer team for a great season record of 10 and 4 overall, 2nd place in their division and a rank of 5th in all Group 2 schools. He recognized and congratulated Coach Ritchey and the varsity girls’ tennis team for a great season record of 12 and 4 overall, 2nd place in their division and Central Jersey Group 2 finalists. They lost today to Holmdel in the final, but they had a great season. Mr. Goodall reported that on Friday, October 21st at 7:00 p.m. “A Night of One Act Plays” will be presented by the Manasquan High School drama students. Mr. Goodall reviewed his action plan that shares the quote “you have to be here to be successful.” He compared last year’s absences and tardiness to this year’s and noted a significant decrease in student absences and tardiness this year. He reviewed the new courses being proposed for the 2023-2024 school year. He is charged with looking into the International Baccalaureate and will attend a program at the New Jersey School Board conference on Tuesday, October 25th, presented by West Morris High School. Mr. Goodall concluded his report.

o Report of the Director of Curriculum and Instruction

Report of the
Director of
Curriculum and
Instruction
Mr. Coppola

Mr. Coppola spoke on the professional development that has taken place this year and the plan moving forward. The elementary school has been working closely with SAVVAS, the company that provided the new science curriculum. Full day professional development was offered for the middle school teachers on September 23rd and again on October 21st. Half-day sessions were held for the elementary school teachers on October 12th. All teachers in grades K through 8 will have participated in two sessions of training for the new SAVVAS curriculum. He explained that professional development is an essential part in preparing

the teachers for a new curriculum. The second round of sheltered instruction training for ELL students will take place with a cohort of teachers from both schools on December 9th, January 27th and March 10th. The Instructional Council met last month and is chaired by Ms. Onorato and Mr. Fagen. They are inviting any interested new staff to join the council. The council provides ideas for new pathways, new courses, discussions on honors placement, bringing in guest speakers, and field trips. These ideas are collected and brought back to the principals. He will be attending the program on International Baccalaureate along with Mr. Goodall on Tuesday. This time of year teachers generate ideas for new courses. He spoke on several new courses that proved to be successful this year at both schools. He will be communicating with parents and teachers on the Gifted and Talented program. On October 12th, the arts teachers from the elementary school met with the arts teachers from the high school. Discussion took place regarding cultivating students at an earlier age to get involved in the band and performing arts. He will be reaching out to the sending districts to discuss their programs in order to prepare the students for when they enter the high school. Mr. Coppola concluded his report.

Report of the
Director of
Curriculum and
Instruction
Mr. Coppola

Ms. Pollock asked if the teachers provided positive feedback from the SAVVAS professional development. Mr. Coppola said the teachers were especially excited with the training that took place on September 23rd. A dynamic presenter was very well prepared to answer their questions upfront. The teachers were also taken through the platform. Ms. Pollock asked if there was any professional development provided on teaching the Gifted and Talented students. Mr. Coppola said that Monmouth County curriculum directors have meetings that he has attended during the year. Ideas are shared at these meetings on addressing Gifted and Talented instruction. He has included teachers in this process over the last year. Teachers have been asked to provide him with ideas on how they provide enrichment for their students. Ms. Pollock asked how providing instruction will be addressed in this setting versus enrichment in the regular classroom. Mr. Coppola said that teachers have been discussing how to individualize the projects based on student interest and student ability. Mr. Pellegrino said it is great that band is being encouraged sooner in the elementary school in order to build the numbers back up again. Mr. Coppola would also like to discuss this with the sending districts to encourage participation in the band.

- Report of the Director of School Counseling Services - *Mrs. Kenney was not present at the meeting.*
- Report of the Director of Special Services

Ms. Steffich reported that she has been spending time attending Child Study Team IEP meetings as well as visiting classrooms. She had conversations covering the different aspects of the special education department identifying needs and what the staff members were looking for in terms of professional development. After gathering this information and visiting the classrooms she will be able to develop a professional development plan. She said the focus for the Child Study Team is on IEP writing. She had the opportunity to meet with the sending districts' Child Study Team members on October 12th to share what our IEP's looked like and the expectations for those students coming over to the high school. She is looking at the co-teaching model and will revisit techniques that have been used for a long time and update them to meet the needs of the current students. She met with the sending district administration and had conversations on the special education needs of the students in their buildings in addition to the upcoming preschool and kindergarten students to make efforts to support them in the public schools rather than sending them to out of district placements. She will be providing support and guidance in moving from transition services to adult services for the Academy and CLI programs. The first Parent Advisory Committee meeting will take place tomorrow. Ms. Steffich concluded her report.

Report of the
Director of
Special Services
Ms. Steffich

Dr. Kasyan said that the Parent Advisory Committee will be presenting their goals at next month's meeting.

Mr. Pellegrino asked if we are looking into increasing our special education offerings to bring students back into the district. Dr. Kasyan said a conversation took place today to focus on keeping students in the district. He said that the CLI and Academy programs have been highly effective in keeping students here until they graduate. This also gives the sending districts a place to send their students that is less expensive

than an out of district placement. He complimented Ms. Steffich in working with a parent on a bussing situation that has saved the district a considerable amount of money.

Dr. Kasyan thanked the principals and directors for their reports.

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the Public Forum on Agenda Items seeing no participation from the public. She opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Kelly Condon, 181 Broad Street, Manasquan – Ms. Condon spoke on the health curriculum. She said the district knew since April 2022 that it was going to implement this new health curriculum. Today, October 18, 2022, a majority of the MES parents do not have a clue of the content that will be taught to the students. She is aware of the curriculum because she reached out for this information. She said that this is not just a small change to the curriculum but a big change in content. She pointed out areas that are not age appropriate. Every parent deserves to make a choice as to whether their child learns it or opts out. She has a problem with the fact that not all parents have received this information. An announcement on the website is not enough. She suggests that the parent portal be used to share this information and have an agreement or an opt out option available for every parent in the district. This should not be overlooked, and every parent should be given the opportunity she had by asking questions.

Ms. Pollock closed the second Public Forum seeing no additional participation from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items October 18, 2022 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**

Dr. Kasyan said that the presentations this evening provided a focus on testing data.

- **Personnel– To be Discussed in Executive Session***

Dr. Kasyan said that personnel would be discussed in Executive Session.

Public Forum
on Agenda
Items

Public Forum

Committee of
the Whole
Discussion
Items

Education,
Curriculum &
Technology

Personnel
(Executive
Session)

- **Policy**
- **Policies/Regulations for Adoption – 1st Reading ***
 - R 2425 – Emergency Virtual or Remote Instruction Program – M
- **Policies/Regulations for Amendment –1st Reading ***
 - P 5512 – Harassment, Intimidation, or Bullying – M
 - P 2425 – Emergency Virtual or Remote Instruction Program – M

Dr. Kasyan referred to the mandated policies that were provided to the Board for review in the Friday packet. He asked if there were any questions on the policies. Seeing none, he turned the floor over to Dr. Crawley for the report on Finance and Buildings & Grounds/Facilities.

- **Finance***
 - Budget Plan of Action 2023-2024

Dr. Crawley reported that this evening kicks off from a parliamentary standpoint the budgeting process for next year. The Budget Plan of Action is on tonight's agenda for Board approval. This document provides a month-by-month plan for budget development leading to the final approval in April. The sending district administrators were contacted and made aware of the budget timeframes and when we will need to receive their enrollment projections in order to tie together the revenue side to the appropriations side of the budget. The budget workbooks will be distributed to the departments in the upcoming weeks for the development of their budget requests. This information will be turned in by December. During the months of January and February steps will be taken to formalize the budget on a higher level prior to submitting it to the Board for a preliminary approval in March and final approval in April. Dr. Crawley asked Ms. Pollock to begin putting together a finance committee to review the budget. Dr. Crawley said he will provide a monthly report on the budget development process.

Ms. Pollock asked the Board to email her of their interest in serving on the budget committee.

- **Buildings & Grounds/Facilities**
 - Solar PPA/ESIP Update

Dr. Crawley reported that the Solar PPA Request for Proposals is out. He explained that the solar company will rent roof space and install their solar panels, and we will purchase power from them at a rate lower than our current rate. This is part of the ESIP project discussed at previous meetings. Once the new electrical rate is established, this will drive the cost savings of the rest of the projects included in the ESIP. There were eight contractors in attendance at the walkthrough last week and he hopes this allows for competitive proposals. The proposals are being received and opened on October 27th and he hopes to have a recommendation for a solar company at the November meeting.

- Fieldhouse Reservation Process

Dr. Crawley reviewed the reservation process that will be in place tomorrow in Facilitron for the fieldhouse. There are specific timeframes allotted for use by the Township of Manasquan and the Manasquan School District and are dictated by the shared services agreement signed several month ago. The public use schedule including the next three months will go live for October, November and December moving forward a month on the 1st of each month. The public will be able to book dates not scheduled for use by the township or the school district. Dr. Kasyan pointed out the benefits of having a scheduler and software to address this process.

Ms. Pollock turned the floor over to Dr. Kasyan for the Superintendent's Report.

Committee of
the Whole
Discussion
Items

Policies

Finance

Budget Plan of
Action 2023-
2024

Buildings &
Grounds/
Facilities

Solar PPA/ESIP
Update

Fieldhouse
Reservation
Process

14. Superintendent's Report & Information Items

Recommend approval of the following resolution to designate October 23rd through October 31st as "School Violence Awareness Week/Red Ribbon Weeks"

WHEREAS, the Manasquan Board of Education values the health and safety of all of our students, and;

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

WHEREAS, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

WHEREAS, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

WHEREAS, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education does hereby proclaim October 17th to 31st 2022 as "Red Ribbon Week."

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 17-23, 2022, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at: <http://www.nj.gov/education/students/safety/sandp/climate>
- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act (P.L.2010, c122)* requires that the week beginning with the first Monday in October (October 3-7 in 2022) of each year be designated as a "Week of Respect" in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).

Dr. Kasyan read a resolution that focuses on October 23rd through October 31st as "School Violence Awareness Week and Red Ribbon Weeks." The resolution proclaims that since 2003 school districts have observed October 17th through October 23rd as School Violence Awareness Week as required by N.J.S.A. 18A:36-5.1. The district is fulfilling the requirement by passing the resolution this evening. The resolution also alludes to the Week of Respect in accordance with the Anti-Bullying Bill of Rights Act that took place on October 3rd through 7th. The district's designation of the Week of Respect brings the district in compliance with the New Jersey's Department of Education's statutes.

- **2022 Athletic Hall of Fame Inductees – October 16, 2022**
 - Roy Henville ‘38
 - Wesley Moon Sr. ‘40
 - Nancy Raffetto Schatzman ‘78
 - Ginger Archbold Saito ‘86
 - 1986 Girls’ Softball Team
 - Calvin Jones ‘92
 - Megan Crotty Rende ‘97
 - Troy Morgan ‘02
 - Michael Mele ‘07

2022 Athletic Hall of Fame Inductees

Dr. Kasyan reported on the 2022 Athletic Hall of Fame Induction ceremony that was held on October 16th at Spring Lake Golf Club. He congratulated the inductees.

- **2022 Academic Hall of Fame Inductees**
The following criteria is used to nominate Academic Hall of Fame inductees:
 - ~Nominees must be an alumni of Manasquan High School.
 - ~Nominees must have graduated at least 20 years before they are considered.
 - ~Nominations will be accepted annually and evaluated by the Manasquan High Schools Academics Hall of Fame Committee.
 - ~An outline of the nominee’s career accomplishments must be submitted. This may include awards and honors received, published works, and overall career accomplishments. Students must also demonstrate strong character and morals.
 - ~Each inductee will have their name engraved on a plaque and their biography will be added to the Hall of Fame Display.

2022 Academic Hall of Fame Inductees

The following nominees were selected to be inducted on February 25, 2023:

- Dr. Charles Tassini ‘26
- Dr. Alan Cordts ‘64
- David Vere Thompson ‘68
- Michael James Leslie ‘69
- Michael Broderick ‘86
- Kimberly Kilmer Hollister ‘88

Dr. Kasyan reported that the Academic Hall of Fame nominees have been selected and the induction ceremony for the selected inductees will take place on February 25, 2023. His report provided the criteria that must be met to be selected as an inductee. He asked the committee to focus on having three inductees a year.

- **Enrollment– Document A**
 - **Total Enrollment – 1,449**
 - High School – 948
 - Elementary School – 501

Enrollment Document A

Dr. Kasyan provided the enrollment for the month of September, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - September 9th – Fire Drill
 - September 13th – Lockdown Drill
 - **ABA/CLI Building:**
 - September 9th – Fire Drill
 - September 21st – Lockdown Drill

Fire Drill, Safety Drills & Bus Evacuation Reports Document B

- **Elementary School:**
 - **September 13th – Shelter in Place Drill**
 - **September 19th – Fire Drill**
- **High School Bus Evacuations: September 9, 2022**
 - **Routes – 9500, 9501, 7518, 7520, 7521, 7523, 7524, PQS7525, Brielle**

Fire Drill,
Safety Drills &
Bus Evacuation
Reports
Document B

Dr. Kasyan provided a report on the fire drills, safety drills and bus evacuation drills that took place during the month of September. These drills bring the district in compliance with state statutes.

HIB Monthly
Report
(No Report)

- **HIB Monthly Report – No Report for the Month**

Dr. Kasyan reported that there were no HIB incidents to report in both schools for the month of September.

HIB NJ DOE
School Self-
Assessment
Report
Document C

- **HIB New Jersey Department of Education School Self-Assessment Report – Document C**

Dr. Kasyan reported that the district scored 100% on to the HIB self-assessment report, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent of Schools.

- **Report of the Assistant Superintendent**

Report of the
Assistant
Superintendent
Mr. Place

Mr. Place referred to two policies on tonight's agenda for Board approval of a 1st reading. Policy P- 5512 – Harassment, Intimidation or Bullying was updated over the summer in July and revised again in late August after the Department of Education issued their guidance on the new requirements. Updates have been made with regards to guidance and a model policy that includes a standardized form that will be used for all staff, volunteers, board members and parents reporting acts of harassment, intimidation or bullying.

The second policy P-2425 – Emergency Virtual or Remote Instruction Program is a relic of the COVID era and passed in the spring of 2020 requiring the district to have a plan should we need to go into a virtual or remote instruction program. The policy is on the agenda this evening and serves as a guideline to assure we are in compliance should it be necessary to enter into virtual or remote instruction. Mr. Place concluded his report.

Dr. Kasyan concluded the Superintendent's Report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Cattani, Ms. Herbert

MOTION CARRIED

Approval and
Acceptance of
Supt's Report

Recommend approval and acceptance of the Superintendent's Report.

Dr. Kasyan alluded to an email he sent to the Board relating to changing the utilization of the turf field on Sundays. It was the general consensus of the Board to keep the utilization as it is. Mr. Loffredo asked that more attention be given to the supervision of the individuals present during the use of the facility.

Mr. Pellegrino observed bikes on the field and Ms. Bossone said she observes children climbing the fence to access the field after hours. Dr. Kasyan said they should not be on the field after dark and the police

will be notified and asked to patrol the area. He will contact the police chief and ask for a car to patrol the area after dark.

Ms. Bossone asked if the resident’s request for sound blocking partitions being installed on the turf field is being entertained. Dr. Kasyan said there is no plan to address this request.

Ms. Pollock asked if there were any Manasquan General Items that required a separate vote. Seeing none, she asked for a motion to approve Items #15 through #22.

Motion was made by Mr. Hoverter, seconded by Ms. Bossone, to approve Manasquan General Items #15 through #22.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Cattani MOTION CARRIED

Manasquan
General Items
#15 - #22

**MANASQUAN
General Items**

- 15. **Recommend** approval of the 2022-2023 Parental Contract for Student Transportation for Student ID# 1675443924, to Hawkswood School, in the contract amount of \$20,000.00, effective 10/19/22 (pending county approval and receipt of required documentation).
- 16. **Recommend** approval of the creation of a central fund account for the Class of 2031.
- 17. **Recommend** approval for Dr. Lisa Spano, Clinical Psychologist and Behaviorist, of MG Behavioral Consulting, LLC, to conduct a Functional Behavioral Assessment of special education student #1015981931, at rate of \$275 per hour, District responsibility not to exceed \$2500.00. Costs in excess of \$2500.00 to be paid by parent.

2022-2023
Parental
Contract for
Student
Transportation

Central Fund
Account – Class
of 2031

Dr. Spano,
Functional
Behavioral
Assessment

Professional Days

- 18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MES
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
September 22, 2022	Harmony Schwier	Brielle Elementary School	Sending District School Counselor Meeting	No	None
November 17, 2022 December 8, 2022 March 13, 2023 April 3, 2023	Jaclyn Puleio	Avon Brielle Spring Lake Heights	Coordinated Professional Development for Math and ELA	No	None
2022-2023 SY	Alissa Boyne	Virtual	Assessing and Treating Selective Mutism Training	No	Registration - \$74.00
October 3, 2022	Teresa Reichy	Middletown	Yearbook Advisor Training	Yes	Mileage - \$8.75 Registration - \$10.00

November 7, 2022	Kathleen Stonaker	Lincroft	Executive Function/MTSS Workshop	No	Mileage - \$13.51 Registration - \$125.00
November 7, 2022	Teresa Savage	Lincroft	Executive Function/MTSS Workshop	No	Mileage - \$13.51 Registration - \$125.00
October 13, 2022	Kimberly Ward	Neptune	Water Safety Instruction Certification	Yes	None

MES Professional Days

Student Action
Field Trips

19. **Recommend** approval of the field trips listed below:

MES Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
November 22, 2022 November 29, 2022	Sandy Hill Briana Badami Carolyn Collins Alyse Leybovich Suzanne Deegan	Grade - K	Manasquan Police Department	Tour the Police Department	No	None	None
May 5, 2023	Donna Mead Michele Sayre Lauren Buss Meghan Dullea Nurse - TBD	Grade - 2	Allaire Community Farm	Habitat Study of Plants and Animals	Yes - 1	1 Bus - \$290.00	None
October 21, 2022	Sandy Hill Briana Badami Carolyn Collins Alyse Leybovich Suzanne Deegan Nurse - TBD	Grade - K	Happy Day Farm	Seasonal Study of Plants and Animals	Yes - 1	1 Bus - \$290.00	None

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction (No Report)

Placement of Students Out of District

21. **Recommend** approval of the revised 2022-2023 External Placement list that reflects tuition costs and transportation cost. **No Report for the Month**

2022-2023 External Placements (No Report)

Financials

22. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **September, 2022** as per **Document 1**.

MES Central Funds Report Document 1

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that require a separate vote. Seeing none, she asked for a motion to approve Manasquan/Sending Districts Items #23 through #42.

Mr. Pellegrino referred to #30 – The Atlantic Club Facility Use Agreement – and asked if this was the same amount as last year. Dr. Crawley did not have the exact amount but believed it was a close to last year’s rental fee.

Motion was made by Mr. Burns, seconded by Mr. Vitale, to approve Manasquan/Sending Districts Items #23 through #42.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Cattani, Ms. Herbert

MOTION CARRIED

Manasquan/
Sending
Districts Items
#23 - #42

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

- 23. Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **SEPTEMBER 30, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **SEPTEMBER 30, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **SEPTEMBER 2022** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **SEPTEMBER 2022** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report – Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$359,594.63** for the month of **OCTOBER, 2022** be approved. Record of checks (**#52193** through **#52239**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **SEPTEMBER, 2022** at **\$3,465,663.64** and checks (**#52006** through **#52192**).

Financial
Reports

Secretary’s
Certification

Acceptance of
the Secretary’s
Certification

Secretary’s
Financial &
Investment
Reports
Document D

Budget
Certification
Document D

Purchase
Orders
Document E

Cafeteria
Report
Document F

Bills
(Current
Expense)

Confirmation
of Bills
(Current
Expense)

Recommend acceptance of the following **High School Central Funds Report** for the month ending **SEPTEMBER 2022 as per Document G.**

MHS Central Funds Report Document G

24. Recommend approval of the Emergency Virtual or Remote Instruction Program, as per **Document H.**

Emergency Virtual/Remote Instruction Program Document H

25. Recommend approval of Amendment Number One to the 2022-2023 Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for Child Study Team Services, as per **Document I** (previously approved on June 14, 2022)

2022-2023 Avon BOE Shared Svc. Amendment #1

26. Recommend approval of completion of the School Business Administrator’s 2022-2023 quantitative merit goal regarding implementation of an Energy Savings Improvement Plan (ESIP).

SBA Merit Goal

27. Recommend approval of completion of the Assistant Superintendent’s 2022-2023 quantitative merit goal regarding implementation of electronic onboarding for personnel pilot program.

Asst. Supt. Merit Goal

28. Recommend approval of the authorization for the School Business Administrator to execute a contract for the 2022-2023 school year with the New Jersey Schools Insurance Group (NJSIG) for Workers’ Compensation and Supplemental Indemnity insurance coverage in the following amounts:

2022-2023 NJSIG Workers’ Compensation Insurance Coverage

• Workers’ Compensation – Policy # W639AN	\$155,035.88
• Supplemental Indemnity – Policy # 6477-5774	\$ 7,507.43
Total Bound Account Premium	\$162,543.31

29. Recommend approval of the 2022-2023 Comprehensive Maintenance Plan Report, M-1 Form and the Health & Safety Evaluation of School Buildings Checklists, as per **Document J.**

2022-2023 CMP – M-1 Form and Bldg. Check Lists Document J

30. Recommend approval of the 2022-2023 Facility Rental Agreement (Aquatics) with The Atlantic Club for use by the Manasquan High School Swim Team, in the amount of \$17,720.00, as per **Document K.**

2022-2023 The Atlantic Club Document K

31. Recommend approval of the Plan of Action for the 2023-2024 School District budget, as per **Document L.**

2022-2023 Budget Plan of Action Document L

32. Recommend approval of the following Resolution:

Whereas, the Manasquan School District is in possession weightlifting equipment that is no longer needed for district use; and

Whereas, the Manasquan School District was prepared to dispose of the weightlifting equipment and but was notified by the Borough of Manasquan that they would be accepting of said equipment for their own use; and

Whereas, the transfer of said equipment to another governmental entity enables the disposal of the equipment without public auction or bid

Now Therefore be it Resolved that consistent with the terms of NJSA 40A:11-36, The Manasquan School District hereby donates the attached list of weightlifting equipment to the Borough of Manasquan and the Borough of Manasquan hereby accepts such donation of Equipment, as per **Document M.**

Weightlifting Equipment Donation to Manasquan Borough Document M

33. Recommend approval of the resolution authorizing applications to be made to the Commissioner of Education for approval of Educational Plans, Schematic Plans and School Facilities Projects, any required amendment to the Long-Range Facilities Plan and other related actions in accordance with the Educational Facilities Construction and Financing Act.

Application to Commissioner of Education for Approval of Educational Plans, Schematic Plans and School Facilities Projects

Be it Resolved by the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey as follows:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the educational plans and the schematic plans for school facilities projects consisting of renovations, alterations and improvements at Manasquan Elementary School and Manasquan High School, including acquisition and installation of furnishings and equipment and site work (the “Projects”), hereby approved in forms prepared by Tokarski & Millimann, Architects, LLC, (the “Project Architect”), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented) (the “Act”) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2. The Board will request debt service aid for eligible project costs.
 2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.
 3. The Project Architect has heretofore and is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore and is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.
 4. The reference to officers of this school district herein includes any vice president in the absence or unavailability of the president and assistant, deputy, interim, acting or successor officer authorized to act in that capacity or holding that position.
 5. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for a special school district election.
 6. This resolution amends and supersedes the resolution approved July 19, 2022, authorizing the applications to the Department of Education for approval of the Projects, and any action taken pursuant thereto is hereby deemed to be taken pursuant to this resolution.
- 34. Recommend approval of the adoption of the following policies and regulations (first reading), as per Document N:**
- R 2425 – Emergency Virtual or Remote Instruction Program – M
- 35. Recommend approval of the amendment of the following policies and regulations (first reading), as per Document O:**
- P 5512 – Harassment, Intimidation, or Bullying – M
 - P 2425 – Emergency Virtual or Remote Instruction Program – M

*Application to
Commissioner
of Education
for Approval of
Educational
Plans,
Schematic
Plans and
School
Facilities
Projects*

*1st Reading
R2425
Document M*

*1st Reading
P 5512 and
P2425
Document O*

- 36. **Recommend** approval of the New Jersey Single Accountability Continuum (NJQSAC) District Performance Review for the 2022-2023 school year, as per **Document P**.
- 37. **Recommend** approval of the acceptance of a donation of three rolling mirrors for the dance studio valued at \$300.00 from Spring Lake Theater and Dance.
- 38. **Recommend** approval of the acceptance of a donation of athletic storage shelving for the boys' locker room valued at \$600.00 from Bruce Bresnahan.
- 39. **Recommend** approval of the acceptance of a donation in the amount of \$1,000.00 for the class of 2025 from John Vowteras on behalf of Capstone Insurance Services, LLC.
- 40. **Recommend** approval of the Memorandum of Agreement with Law Enforcement Officials and the Manasquan School District for the 2022-2023 School Year (on file at the Board of Education office).

NJQSAC Review Document P

Donation from Spring Lake Theater & Dance

Donation from Bruce Bresnahan

Donation from J. Vowteras

MOA with Law Enforcement Officials

Professional Days

- 41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS Professional Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
November 2, 2022	Melissa Galano	Wayne	Shadow Dance Mentor	Yes	None
October 12, 2022	Jennifer Dyer	Piscataway	Transition Coordinators Network of NJ	Yes	Mileage - \$21.00 Registration - \$20.00
2022-2023SY	Kevin Hyland	Online License Renewal	NJ Athletic Training License Renewal	No	Registration - \$340.00

Student Action Field Trips

MHS Field Trips

- 42. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
November 4, 2022 December 16, 2022	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichy Noreen Delaney Rebecca Connolly Nicole Pichetto Kristen Minutoli	CLI /ABA Program	Freehold Mall	Leisure and Retail Activities	None	1 Bus - \$280.00 each trip	None

MINUTES – October 18, 2022

MHS Field Trips

November 3,17, 2022 December 1,8, 15,22, 2022 January 5, 12,19,26, 2023	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Kristen Minutoli	CLI /ABA Program	Atlantic Club	Worked Based Earning Program	None	1 Bus - \$280.00 each trip	None
November 7,28, 2022 December 12, 2022 January 9, 30, 2023	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichey Noreen Delaney Rebecca Connolly Nicole Pichetto Kristen Minutoli	CLI /ABA Program	Shoprite of Belmar	Community Based Instruction	None	1 Bus - \$280.00 each trip	None
November 14, 2022 December 5, 19, 2022	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichey Noreen Delaney Rebecca Connolly Nicole Pichetto Kristen Minutoli	CLI /ABA Program	Shoprite of Wall	Community Based Instruction	None	1 Bus - \$280.00 each trip	None
November 18, 2022 December 2, 2022	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichey Noreen Delaney Rebecca Connolly Nicole Pichetto Kristen Minutoli	CLI /ABA Program	Ocean Lanes	Leisure Activities	None	1 Bus - \$280.00 each trip	None

Tuesdays and Wednesdays in November 2022, December 2022 and January 2023	Jen Dyer Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac Billy Bertscha Rebecca Bauer Kristen Minutoli	CLI /ABA Program	Brielle Sports Club	Option 2 PE Instruction Program	None	1 Bus - \$140.00 each trip	None
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MHS Field Trips

Placement of Students on Home Instruction

- 43. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
- | | | |
|-------------|----------|--|
| #7372429892 | Grade 12 | October 10, 2022 – November 10, 2022 (Medical) |
| #9034168537 | Grade 10 | October 14, 2022 – November 14, 2022 (Medical) |
| #2062778490 | Grade 11 | October 10, 2022 – November 20, 2022 (Medical) |
| #4494150734 | Grade 12 | September 30, 2022 – November 20, 2022 (Medical) |
| #5705503520 | Grade 10 | October 18, 2022 – November 20, 2022 (Medical) |

MHS Home Instruction

Ms. Pollock asked if there was any Old or New Business to come before the Board. There was no Old or New Business to come before the Board.

44. Old Business/New Business

Ms. Pollock asked for a motion to enter into Executive Session.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into Executive Session at 8:44 p.m. MOTION CARRIED

Old Business
New Business
(No
Comments)

45. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. **NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (NJSIAA)
- X 8. Personnel Matters (Hiring, Leave of Absence, Separation Agreement)
- ___ 9. Imposition of Penalties Upon an Individual

Executive Session

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the public meeting.

Motion was made by Mr. Bolderman, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to reconvene the public meeting at 9:02 p.m. MOTION CARRIED

Motion to Reconvene Public Meeting

46. Roll Call

Bruce Bolderman	Rebecca Herbert (Belmar) - absent	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino
Eugene Cattani - absent	Joseph Loffredo	Tedd Vitale (Brielle)

Quorum Reached

Roll Call

Ms. Pollock asked for a motion to approve Item #47 – Manasquan Elementary School Personnel.

Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, to approve Manasquan Item #47 – Manasquan Elementary School Personnel, as specified in Document 2. Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Cattani MOTION CARRIED

Manasquan Item #47 – Elementary School Personnel Document 2

MANASQUAN Personnel

47. Recommend approval of the Elementary School personnel as per Document 2.

Ms. Pollock asked for a motion to approve Item #48 – Manasquan High School Personnel.

Motion was made by Mr. Hoverter, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Item #48 – Manasquan High School Personnel, as specified in Document Q. Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Cattani, Ms. Herbert MOTION CARRIED

Manasquan/Sending Districts Item #48 – High School Personnel Document Q

MANASQUAN/SENDING DISTRICTS Personnel

48. Recommend approval of the High School personnel as per Document Q.

Ms. Pollock asked for a motion to approve Item #49, as per Document R.

Motion was made by Mr. Burns, seconded by Mr. Sorino, to approve Document R. Roll Call Vote: Ayes (8); Nays (1) Mr. Pellegrino; Abstain (1) Ms. Bossone; Absent (2) Mr. Cattani, Ms. Herbert MOTION CARRIED

Manasquan/Sending Districts Item #49 – Document R

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Burns, seconded by Mr. Hoverter, and approved by voice vote of all those present to adjourn the meeting at 9:05 p.m. MOTION CARRIED

49. Adjournment

Motion to Adjourn.

Adjournment

Respectfully submitted,


Pete Crawley, Ed. D.
Board Secretary